

# SINGLE DAY PRODUCTION RENTAL RATES

ROOM/DESCRIPTION	RESIDENT NON-PROFIT			NON-RESIDENT NON-PROFIT			RESIDENT		NON-RESIDENT	
<b>Performance Days</b>	Hour Blocks	Peak	Non-Peak	Peak	Non-Peak	Peak	Non-Peak	Peak	Non-Peak	
	5 HOURS	\$450	\$396	\$540	\$475	\$563	\$495	\$675	\$594	
	10 HOURS	\$600		\$720		\$750		\$900		
	16 HOURS	\$800		\$960		\$1000		\$1200		
<b>Non-Performance Days</b> <i>(Friday &amp; Saturdays are high-demand rental periods &amp; are only available for rent if followed by an evening performance)</i>	Hour Blocks	Peak	Non-Peak	Peak	Non-Peak	Peak	Non-Peak	Peak	Non-Peak	
	5 HOURS	\$300	\$264	\$360	\$317	\$375	\$330	\$450	\$396	
	10 HOURS	\$450		\$540		\$562		\$675		
	16 HOURS	\$600		\$720		\$750		\$900		
<b>Single Production rental rates are for public presentations occurring on a SINGLE DAY.</b> <b>Production rentals are artistic in nature (theatre, dance, music, or similar). Non-Peak rates refer to anything ending by 3:00 pm. Rentals that extend past 3:00 pm are considered Peak.</b>										

AMENITIES & EQUIPMENT		CLASSROOM AMENITIES & EQUIPMENT	
Theater seating (400 capacity-- 260 seats in riser, customizable floor seating)	Included	<b>Classroom A</b> 450 sq. ft.   40 standing room capacity Included in price are tables & chairs, white board, sink, & a dedicated entrance.	\$30/day
Lobby	Included	<b>Classroom B</b> 386 sq. ft.   30 standing room capacity Private space that can be used as a second dressing room. Included in price are tables, chairs & whiteboard. This room is not ADA accessible.	\$30/day
Kitchen	Included		
Dressing room	Included		
Projector & Screen – Basic AV	Included		
Pipe & Drape (up to 60’ length, up to 10’ height)	Included		
Tables (6’ rectangle - 8 available; 31” bistro – 4 available, 5’ rectangle- 12 available)	Included	STAFF CHARGES	
Stage Riser (4’x8’ panels- 6 available)	Included	Productions may require additional facility monitors based on impact	
Piano (baby grand or digital piano)	Included	Facility Monitor	Included
AV Usage (light & sound equipment)	\$150/day	Additional Facility Monitor	\$25/hr.
Lift (must provide operator certification)	\$300		

## GENERAL INFORMATION

1. Rentals include the use of tables & chairs. (Tablecloths, chair covers, & dishes are not provided.)
2. Complimentary Wi-Fi in the building.
3. Please include time in your rental period for set-up, decorating & clean-up.
4. You are welcome to choose your own caterer; please note that there are NO onsite cooking facilities.
5. Reservations require a signed Rental Application & \$200 booking deposit. **Balance due 30 days prior to rental.**
6. **All Production Rentals must provide their own technical crew\*.** Technician referrals are available on request. \*Light & sound technician(s) must be approved by SCA staff.
7. **Event insurance is required for all productions. Events involving alcohol will require additional liquor liability coverage and possible OLCC permits.**
8. **A supplemental cleaning fee of \$200 will be charged for confetti, fake snow, bubbles, or scattered decorative objects.**

22689 SW PINE ST. SHERWOOD, OR 97140 | 503.625.4278  
 RETURN APPLICATION TO: arts@sherwoodoregon.gov

Effective as of July 1, 2025